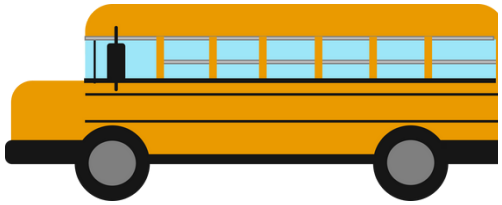
OUR MISSION:

Partnering with families to provide students a Christ-centered education while fostering a life of faith and service.

Table of Contents

Page 2	Welcome Back Letter- Dr. Brown
Page 3	Admin List & First Day of School Info
Page 4	School Supply Lists & Who To Contact
Page 5	School Lunch & Parent Communication
Page 6	Summer Reading & Car Tags
Page 7	NEW Student Services & Health Measures
Page 8	Athletics & Extracurriculars
Page 9	Admissions & Ways to Get Involved
Page 10	School Academic and Events Calendar



WELCOME BACK, LIONS!

Dr. Rob Brown

Head of School

Dear SACS Parents,

As we embark on a new school year, I am thrilled to have you on board as part of the SACS family. It's a privilege to serve as the new Head of School, and I appreciate you welcoming and encouraging me as I've been transitioning from North Carolina to San Antonio over the past summer months.

Our goal this year, as it has been for over 50 years, is to ensure the school's mission becomes a reality in the lives of every student. Our teachers and staff are dedicated to **fostering a life of faith and service** in our students. Thank you for partnering with us as you raise your children to pursue educational excellence and become mature followers of Jesus Christ.

I invite you to spend a few minutes to review this guide for a brief introduction to our first-day logistics, events, contact information, and opportunities for students and parents to connect at SACS. This guide may be referred to throughout the year and is posted on our school's website under "Parent Links".

My desire is for your family to have an incredible school experience this year. We are here to walk with you every step of the way and encourage you to reach out to us anytime. I'll be praying for you as you prepare for the first day of school and can't wait to see you and your children around campus this school year.

Sincerely in Christ,

Dr. Rob Brown
Head of School

STAFF/ADMIN LIST

Head of School	Dr. Rob Brown
Associate Head of School	Rusty Sugg
Communications and Executive Assistant	Dana Oglesby
High School Principal	Jason Buck
Middle School Principal	Catherine Sheats
Elementary School Principal	Cheryl Womack
Athletic Director	Robin Gerlich
Admissions Manager	Jennifer Rodriguez
Admissions and Marketing Coordinator	Audra Beaty
Development Director	Lydia Adams
Chief Financial Officer	Edward McCabe
HR Director	Christy Mitchell
IT Director	David Hoeft
Facilities Director	Colton Willis

SAN ANTONIO CHRISTIAN SCHOOL

FIRST DAY OF SCHOOL

Elementary School: Wednesday, August 10

Arrival

Families will park and walk their students to the following areas:

- **PK:** Boo Hoo, Woo Hoo 7:30a.m. in the ES Cafeteria
- **K-5th:** Prayer 7:30 a.m. in the ES Gym
- Regular Carpool begins the **SECOND** day of school! Regular carpool hours are 7:30-7:45a.m. Students are tardy at 7:50.

Pick-Up

- Pick-Up for **Pre-K** carpool is by the **ES Cafeteria** at 2:50p.m.
- Pick-Up for **K-5th** carpool is by the **ES Gym** at 2:50p.m.
- If you have **both a Pre-K student and a K-5th student(s),** you will drop off and pick up all of your students together at the Pre-K carpool line in front of the **ES Cafeteria!**

Secondary School: Thursday, August 11

Arrival

- Typical morning drop off will begin on the first day of school.
- The school day for students in both Middle and High School begins at 8:00 a.m.
- Parents will drop students off in the carpool line by the SLC.

Pick-Up

- During the year, Middle School students will be dismissed at 3:10p.m.
- Middle School Parents will pick up students in the carpool line at the SLC.
- On the first day of school, High School is dismissed at 3 p.m.
- During the year, High School is dismissed at 2:30p.m. on Wednesday/Thursday and 3:00p.m. on Monday/Tuesday/Friday.
- High School parents will pick up students in the carpool line at the SLC.

SCHOOL SUPPLY LISTS:

CLICK HERE FOR ELEMENTARY SCHOOL SUPPLY LIST

CLICK HERE FOR MIDDLE SCHOOL SUPPLY LIST

HIGH SCHOOL SUPPLY LIST: Any supplies needed will be communicated in the course syllabus during the first week of school.

WHO TO CONTACT

Absences/Tardies:
Elementary School: esoffice@sachristian.org
Secondary School: studentservices@sachristian.org

Nurses:
Elementary School: Kim Lewis, klewis@sachristian.org
Secondary School: Jenny Richey, jrichey@sachristian.org

Athletics:
Anna Gober, agober@sachristian.org
(210)248-1650

Student Billing:
Linda Herrera, lherrera@sachristian.org
(210)340-1864 ext. 506

Spirit Store:
(210)340-1864 ext. 402
10am-4pm Tuesday-Friday

Risse Brothers Uniform Store:
(210)248-1631
10am-4pm M, W, Th, F
10am-6pm Tuesday

Elementary After School Care:
Erika Hernandez, ehernandez@sachristian.org

School Offices:
Elementary School: (210)248-1625
Secondary Student Services: (210)248-1645

SCHOOL LUNCH PROGRAM

Hot lunches are available to all students through our campus food service, Matter of Taste. Each PreK-12th grade student must have an online account set up to purchase food. No money is exchanged in the cafeteria line.

- Monthly Lunch Menus will be available in the weekly ROAR
- Returning Students: visit the Login page for EZSchoolApps to access your account and deposit funds before the first day of school
- New Students: visit the EZSchoolApps site to create a new lunch account before the first day of school.
- Directions to set up a lunch account can be found by clicking the Cafeteria tab under Parent Links on the SACS website.

Login to Your Student's Lunch Account

website: ezschoolapps.com

School Zip Code is 78259

ES Code: 116

MS/HS Code: 117

PARENT COMMUNICATION

- **sachristian.org**

The Parent Links Page on our website is full of information from school news and forms to helpful links and resources.

- **The ROAR**

The ROAR is a weekly email full of new information and announcements for the current and upcoming weeks. It will be updated every Friday with all the information you might need to plan ahead! A link is also posted on our website.

- **FACTS Family Portal**

This is the place to find all academic related information and updates. An online calendar, assignments, grades, report cards and the SACS family directory are located here. Visit our website and click on the Facts icon on the left side of the page or visit factsmgt.com.

- **Social Media (Facebook and Instagram)**

The SACS social media pages share pictures and stories and provide connection for families.

- **gosachristian.rankonesport.com**

This is the SACS Athletic website where you can view schedules, purchase tickets and find other athletic information.

DEVELOPMENT

Above & Beyond

San Antonio Christian School Annual Fund donations provide needed improvements and enhancements above and beyond what is covered by tuition and fees. Unlike many private schools, SACS's tuition and fees generally cover all recurring operations expenses like salaries, utilities, and maintenance. More information will be shared this fall.

STUDENT ACADEMIC SUPPORT

Teacher Support

Our teachers are our biggest asset when it comes to academics. They work tirelessly to ensure that your student is receiving the help and attention they need as they develop a love for learning. Teachers are available before and after school to help any student further understand concepts taught in the classroom. Please reach out to teachers for information on their individual availability.

Tutoring Support

Elementary students have access to a list of selected tutors chosen carefully by faculty. Academic support classes are offered for 6-8th graders and tutors are also available upon request for all schools.

THE SPIRIT SHOP

COME BY TO CHECK OUT THIS YEAR'S SPIRIT SHIRTS AND OTHER SPIRIT GEAR IN THE SPIRIT SHOP!

OPEN TUES-FRI 10AM-4PM

IF YOU PLACED AN ONLINE PRE-ORDER, YOU WILL RECEIVE AN EMAIL WHEN YOUR ORDER IS READY TO BE PICKED UP.

STOP BY THE ADMISSIONS OFFICE TO PICK UP YOUR NEW 2022-2023 CAR TAGS!

THE ADMISSIONS OFFICE IS OPEN FROM 7:30AM-4PM

MAKE SURE YOU PICK THEM UP BEFORE THE FIRST DAY OF SCHOOL!

SUMMER READING!

CLICK HERE FOR A LIST OF ELEMENTARY STUDENTS' REQUIRED SUMMER READING!

CLICK HERE FOR A LIST OF MIDDLE SCHOOL STUDENTS' REQUIRED SUMMER READING!

SAN ANTONIO CHRISTIAN SCHOOL

STUDENT ACCIDENT INSURANCE 2022-2023

This is a reminder to parents with a child(ren) attending San Antonio Christian School that we do not carry medical/accident insurance on students and are not responsible for medical payments or bills for your child(ren). We do encourage you to contact your medical insurance carrier to look at purchasing additional insurance if your student participates in sports on campus but do not require families to do so. Student accident insurance can help you manage the possibility of out of pocket expenses, since many group insurance policies no longer pay full hospital and medical expenses and may require a deductible or coinsurance.

For the benefit of families who do not have insurance or have limited health insurance, the school has made available a VOLUNTARY STUDENT/ATHLETIC ACCIDENT INSURANCE PLAN option. Please see below for more details about the volunteer plan. If you have any questions, please call an Insurance Broker at the Brokerage Store directly at (800)366-4810 or (210)366-4800.

CLICK HERE FOR MORE INFORMATION

SCHOOL DROP-OFF AND PICK-UP PROCEDURES

Our car drop-off and pick-up procedures have been created to provide student safety and parent convenience. When picking up your children from SACS, please abide by the following guidelines:

- Do not arrive more than 15 minutes before dismissal time.
- Drive at 15 m.p.h. at all times.
- Do not leave your car unattended in the pick-up or drop-off lines.
- No talking on your cell phone while driving on campus.
- Abide by directional signage (One-Way, Do Not Enter, etc.) to protect our students.

NEW

STUDENT SERVICES

We are excited to introduce you to the Secondary School's new Student Services Department (located in the office formerly known as the High School Office). This department's role is to help support the needs of our students from grades 6th through 12th.

Some examples of the services provided and suggestions on when to visit the Student Services Department include the following:

- Attendance Office
- Schedule change requests and questions
- Student drop-off and pick-up during the school day for off-site appointments
- High School Guidance Services
- To make an appointment with an administrator
- All other student related questions

Contact Student Services Department at **StudentServices@sachristian.org** or call **210-248-1645**.

Please note the office formerly known as the Middle School Office is now the Secondary Administrative Office that will include: Secondary School support and the MS and HS principals.

SCHOOL SAFETY AND SECURITY

Security Measures on Campus:

Rick Morgan, Head of Security

- Front entrance gate protected by armed security guards
- Multiple Interior and exterior cameras
- Written Standard Response Protocol (WSRP)
- Training and drills for staff and students
- Shot Detection Alert System
- Collaboration with local police departments and other emergency responders to include walkthroughs, patrolling, and training
- Director of Security with over 20 years on the San Antonio Police Department, to include 14 years with the S.W.A.T. team

"It is my privilege to ensure the safety at San Antonio Christian School continues."
'Children are a heritage from the Lord'..Psalm 127:3."
-Rick Morgan

Student Health Measures:

IMMUNIZATIONS
Prior to the first day of school, your student's immunizations must be up to date, and a current copy of them must be submitted to the nurse's office.

PRESCRIPTION DRUGS
If your student requires a prescription drug during school hours, that unexpired medication must be submitted to the nurse's office in its original packaging from the pharmacy, labeled correctly with your student's information and dosing instructions. A Physician Authorization for Medication form should accompany the medication if your student is in elementary school.

EPI-PENS & INHALERS
If your student has a prescription for an inhaler or epi-pen, please submit the Asthma Action Plan or epi-pen Allergy Emergency Action Plan. These forms must be filled out each year and signed by your prescribing physician (forms can be located on website under Parent Links).

OVER THE COUNTER MEDICINE - ELEMENTARY
For elementary students, no over the counter medicine will be given unless it is submitted to the nurse's office with a medication form prior to the start of your student's first day of school.

OVER THE COUNTER MEDICINE - MIDDLE AND HIGH SCHOOL
Included with your online enrollment was a medical release acknowledgment. All students must have a medical release form on file to receive over-the-counter medication.

For more information, please visit the Health Clinic tab under Parent Links on the school website. You can locate the nurses' contact information on page 4 of this guide.

ATHLETICS

- Football
- Cheerleading
- Girls Basketball
- Boys Basketball
- Volleyball
- Boys Soccer
- Girls Soccer
- Track & Field
- Cross Country
- Golf
- Tennis
- Swimming (HS Only)
- Softball
- Baseball

ATHLETIC FORMS

A physical and medical history must be on file in order for students to participate in athletics. The forms can be found at gosachristian.rankonesport.com (click on "Physical Form" under "Quick Links").

Don't forget to check out our strength and conditioning program! Contact the Athletic office for more information!

Robin Gerlich

Athletic Director

EXTRACURRICULAR PROGRAMS/ CLUBS & ORGANIZATIONS

- **4-H**
- **Journalism**
- **Drama**
- **Digital Arts**
- **Performing Arts**
- **Yearbook**
- **Photography**
- **NHS**
- **NJHS**
- **Mission Trips**
- **Bible Studies**
- **Cinematography**
- **Spanish Honor Society**
- **Latin Honor Society**
- **Praise Team**
- **Band**
- **Student Government**
- **Robotics**
- **Cyber Patriots**
- **Intermediate Basketball**
- **Little Lions Athletic Program**

SAN ANTONIO CHRISTIAN SCHOOL ACRONYMS/VERBIAGE

- **ACSI- Association of Christian Schools International**
- **SLC- Student Life Center**
- **Spirit Civvies- School-Approved Jeans or pants and a SACS Spirit Shirt (worn instead of uniforms)**
- **PTF- Parent/ Teacher Fellowship**
- **Back 40- Student and Guest Parking lot**
- **TAPPS- Texas Association of Private and Parochial Schools**

ADMISSIONS

As current SACS parents, you are an essential part of our recruitment efforts. We encourage you to talk with your friends, neighbors, and colleagues about why you chose SACS for your children and share the positive impact the school has had on your family. You are welcome to invite prospective families to attend an Admissions Preview Day or to schedule a private tour by reaching out to our Admissions and Marketing Manager, Jennifer Rodriguez at jrodriguez@sachristian.org or by calling her at (210)248-1646.

Do you have questions that you'd like to ask another SACS parent? Eager to know what to expect as a new parent? Want to get connected in the SACS community? Reach out to one of our Parent Ambassadors!

ES: Emily Hoover, ehoover2009@gmail.com
ES: Wendi Curtis, wendicurtis@gmail.com

MS: Raquel Malin, raquelmalin@gmail.com

HS: Shonda Stevenson, shonda.stevenson@gmail.com
HS: Stacey Schuetze, staceyschuetze@hotmail.com

PARENT+TEACHER FELLOWSHIP

Our Elementary Parent-Teacher Fellowship (PTF) exists to enhance the relationship between SACS elementary families and the school. Membership is open to all elementary parents and teachers at SACS. The PTF officers and committee chairmen serve under the direction of the elementary principal. Profits raised from events and coupon sales are used to benefit our teachers and students.

TEACHER APPRECIATION

The Teacher Appreciation Team coordinates 6 special events and monthly birthday treats for the MS/HS teachers and staff. Contact Carla Cain at caatcain@gmail.com for more information.

MOMS IN PRAYER

Moms in Prayer meets every Monday at 8am in the Executive Office to pray for our school's students, staff and faculty. Please contact Christy Yates at christy@gatekeeperconsulting.com for more information.

MATTHEW 18 PRINCIPLE

What does it mean to follow the Matthew 18 Principle?

When concerns arise at SACS, we ask parents to follow the principle of Matthew 18:15-17, to bring any and all questions and concerns to the SACS employee most directly involved. If you have a question about a classroom action/procedure, please contact the teacher involved. If a satisfactory conclusion is not reached, then reach out to the appropriate principal. After contacting the teacher, principal, and Assistant Head of School, the Head of School may be contacted if concerns have not been resolved.

SCHOOL-WIDE CALENDAR

August:
10 First Day of Elementary School
11 First Day of Secondary School
11 All Sports Parent Meeting
26 Annual Fun(d) Day

September:
5 Labor Day- No School
30 Student Holiday/ Teacher Work Day

October:
7 Homecoming- Student Half Day
10 Columbus Day- No School
14 No School For ES
21 Student Half Day

November:
11 Veterans Day- No School
21-25 Thanksgiving Holiday

December:
2 Christmas on Mane
16 End of First Semester- Half Day
19-Jan 2 Christmas Holiday

January:
3 Staff and Faculty Return
4 Students Return
16 MLK Jr. Day No School

February:
17 Student Holiday
20 President's Day- No School

March:
3 Half Day for HS Only
10 No School for HS Only
13-17 Spring Break

April:
7 Good Friday- No School
10 Easter Holiday- No School
21 Student Half Day
28 Battle of Flowers- No School

May:
20 Class of 2023 Graduation
26 Last Day of School

Elementary School Events

August:
5 Meet the Teacher
8 Meet the Teacher
8 PK/K & New ES Parent Orientation 6p.m.
10 First Day of School
10 PK Boo-Hoo, Woo-Hoo & K-5 Prayer
23 Individual Uniform Pictures
25 PTF Picnic 5:30p.m.

September:
2 Chick-fil-A Day
8 Grandparents Day Open House
29 STEM Night

October:
11 Individual Uniform Picture Retakes
14 Parent/ Teacher Conferences
28 Message with Mom 7a.m.

November:
4 Chick-fil-A Day
16 PK-1 Feast Preparation
17 PK- 1 Feast/ 2nd-5th Feast Prep
18 2nd-5th Feast

December:
2 Christmas on Mane
9 Chick-fil-A Day
16 Christmas Parties, Half Day

January:
13 Chick-fil-A Day
27 PTF Devotion with Dad 7a.m.

February:
3 Chick-fil-A Day
14 Valentine's Day Parties
27-March 3 Dr. Seuss Literacy Week

March:
3 Chick-fil-A Day
22 Class Pictures
24 Parent/Teacher Conferences

April:
5 Individual Spring Pictures
6 5th Grade TBarM Retreat
14 Chick-fil-A Day
25-27 ERB Standardized Testing

May:
5 Chick-fil-A Day
18 PK/K Field Day
25 PK Last Day Party
25 5th Grade Moving Up Ceremony
26 Kinder Celebration/ 1-4th Field Day

Middle School Events

August:
5 6th Grade Boot Camp
5 7th and 8th Grade New Student Orientation
23 MS Mini Night 6p.m.
24 Lifetouch Pictures

September:
2 8th Leadership Camp TBarM
15-16 6th and 7th Retreat TBarM

October:
3-7 Homecoming Week
21-22 Production of *Annie*

November: No MS specific events

December:
2 Christmas on Mane
6 5th Grade MS Intro

January: No MS specific events

February: No MS specific events

March:
6-10 MS C.H.A.O.T.I.C Week

April:
21-22 Production of *Madagascar*
26-27 8th Grade Retreat TBarM

May:
1 6th Grade Parent Preview
2 5th Grade Parent Preview
3 7th Grade Parent Preview
8-10 ERB Testing
24 8th Grade Awards/last day
26 6th and 7th Grade Awards/last day

High School Events

August:
8 New Student Orientation
22 HS Mini Night
24 Lifetouch Portraits

September:
13 Seniors Leave for Retreat
14-16 HS Retreat Camp Eagle

October:
3-7 Homecoming Week
21-22 Production of *Annie*

November:
16-18 HS Basketball Tournament

December:
2 Christmas on Mane
12 HS Review Day
13-16 Midterms
15 Christmas Ball

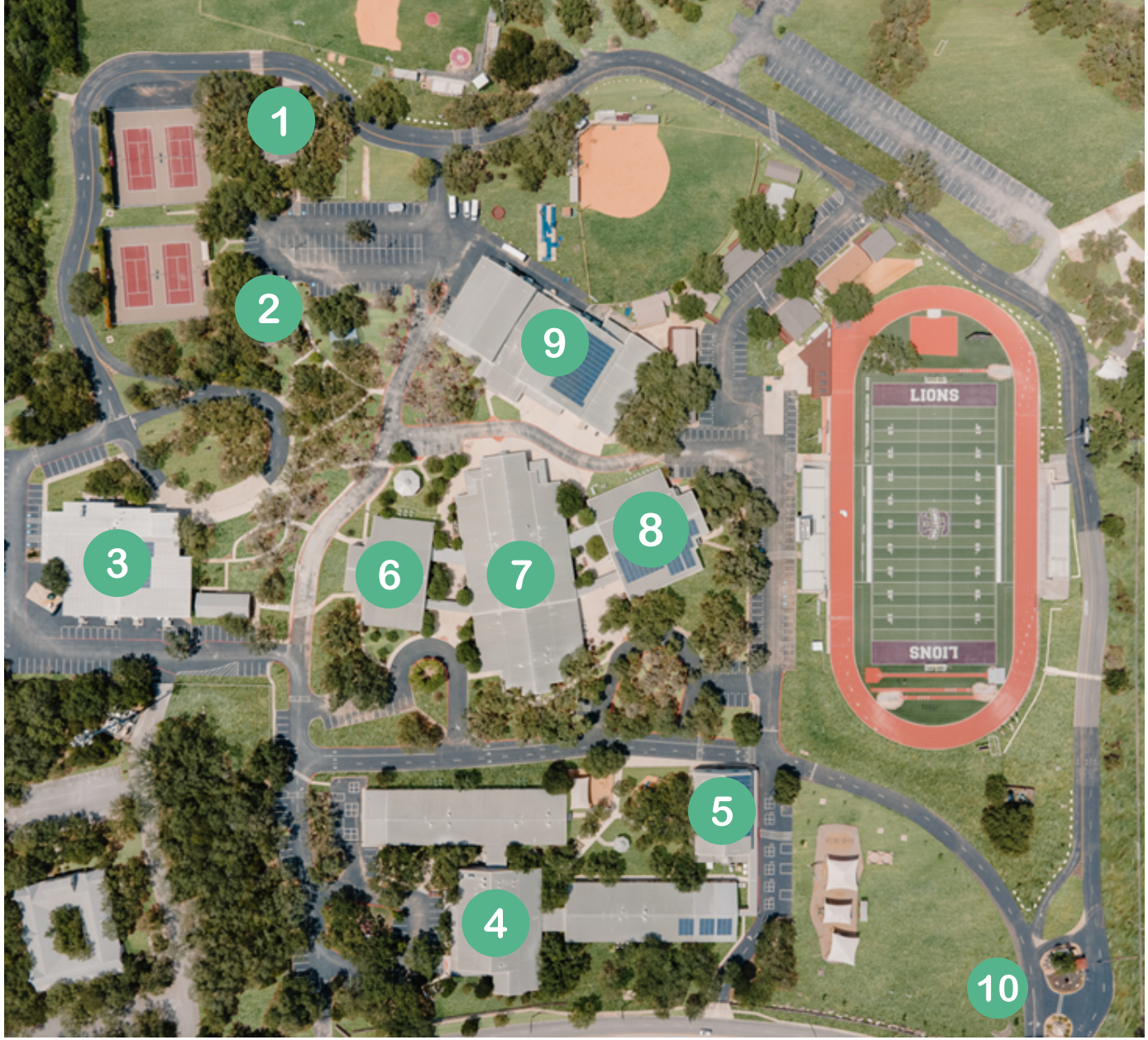
January: No HS specific events

February:
10-11 Production of *Sound of Music*
24 Senior BBQ

March:
6-10 HS Interim Week

April:
3-6 Spiritual Emphasis Week
26 NHS Induction

May:
2 Seniors' Last Day
3 HS Awards
11 JR/SR Banquet Prep
12 JR/SR Banquet
13-17 Senior Trip
17 NJHS Induction
20 Graduation
22-24 Juniors' Retreat



CAMPUS MAP

1.Executive Office

2. Admissions and Welcome Center (Uniform Store and Spirit Shop)

3. Student Life Center

4. Elementary Cafeteria

5. Elementary Gym

6. Middle School Building

7. Atrium (Adminstration Office, Student Services, Secondary Nurses Office)

8. High School Building

9. Secondary School Gyms

10. Security

SAN ANTONIO CHRISTIAN SCHOOL