



SAN ANTONIO CHRISTIAN SCHOOL

After School Care Enrollment Form 2023-2024

Fill, save, and email this form to our After School Care Director at EHernandez@sachristian.org

Registration Fee:

\$50.00 Per Child

Monthly Fee:

\$250 Monthly Per Child (PreK 5 day – 5th)

\$165 Monthly Per Child (PreK 3 day Only)

****Deadline for enrollment: August 1st of the current school year**

****Childcare begins on the afternoon of the first day of the school year.**

****Reenrollment is REQUIRED each new academic year.**

Child Name: _____

Grade: _____

Homeroom Teacher: _____

Child Name: _____

Grade: _____

Homeroom Teacher: _____

Child Name: _____

Grade: _____

Homeroom Teacher: _____

Child Name: _____

Grade: _____

Homeroom Teacher: _____

Pick Up Information

Father's Name: _____ Mother's Name: _____

(or Legal Guardian)

(or Legal Guardian)

Father's Cell # _____ Mother's Cell # _____

Father's Email: _____ Mother's Email # _____

Please list any **other** persons that you give permission to pick up your child(ren):

Name/Relationship and Contact Number: _____

Name/Relationship and Contact Number: _____

Best person to reach in the event of an emergency: _____

Please list any **allergies/dietary restrictions** for each child:

*** Snacks and drinks are provided daily ***

Please list any after school activities that you are aware of that your child(ren) might be participating in this year.

SACS After School Care Information

Hours of Operation:

Monday through Friday – 3:00-6:00 pm on regular school days. Due to historically low attendance, we will no longer offer childcare on half days. After school care is closed on school holidays.

Who may enroll in After School Care?

Children in grades PK through 5th grade may enroll in the program.

After School Care Schedule:

3:00 – 3:15	Check In
3:15 – 3:30	Snack
3:30 – 4:30	Homework, Quiet Play, Reading (<i>Pick up on the large playground</i>)
4:30 – 5:30	Outdoor Play (big playground) (<i>Pick up on the large playground</i>)
5:30 – 6:00	Clean up and quiet play (<i>Pick up at the large playground</i>)

General Guidelines:

- Students must have attended at least the last ½ of an academic day to attend ASC (11:30-3:00)
- Students who have doctor's appointments during the academic day must be present for the equivalent of ½ of the day to attend ASC
- Students who are absent during the academic day are not allowed to attend ASC
- Students are not allowed to enter or exit the facility without a parent, guardian, or ASC employee
- Students' behavior expectations mirror that of the regular academic day. Every attempt will be made to reteach, correct and positively reinforce the rules and code of conduct, however repeated behavior issues could result in suspension or termination of enrollment as determined by the ASC Director or Principal.
- Participation is on a month-by-month basis, and you may opt out at any time during the school year

Financial Information:

The cost of the program is a flat rate of \$250.00 per child, per month, September through May. The same monthly installment is due regardless of the number of school days or days of attendance. There are no pro-rated fees. **A late fee of \$30.00 will be assessed for every 5 minutes your child is not picked up by 6:00 pm (e.g., 6:05 arrival will result in a \$30.00 fee).** Recurrent late pickups may result in suspension or termination of enrollment.

The nonrefundable registration fee of \$50.00 per child will be billed in August. The monthly payments of \$250/\$165 will be invoiced to your FACTS account beginning in September. You may pay your invoice by logging into your FACTS Family Portal at <https://sanc-tx.client.renweb.com/pwr/>. If you are set for Auto Pay, the invoice will be automatically processed from your financial account in FACTS, on the invoice due date. You may also call FACTS customer service at 1-866-441-4637 and they can take your payment over the phone.

I acknowledge that I have read the information above and agree to adhere to the guidelines and procedures set by San Antonio Christian School.

Parent Name (please print)

Parent Signature

Date